

Tucson's paratransit agency since 1987!



OPERATIONS ROAD SUPERVISOR

OPENING DATE: May 9, 2019

CLOSING DATE: Open Until Filled

Salary: \$17.85 per hour, Non-Exempt

QUALIFICATIONS:

High School diploma and four years experience in the transportation industry. Two years of college may substitute for up to two years of the required experience. Intermediate computer skills required (Trapeze and Microsoft Office experience preferred). Previous supervisory experience a plus.

MAJOR FUNCTIONS:

- Monitor safe driving habits and on-time performance of van operators.
- Assure all van operators follow safety procedures by performing follow-up observations of all dangerous and unsafe situations.
- Prepare and issue van operator performance evaluations, road checks and disciplinary action.
- Facilitate problem solving by conducting follow-up investigations of complaints.
- Supervisor assists with accident/incident investigation. Proceeds to the scene and obtains and records complete, pertinent information.
- Assist with the scheduling of driver's shifts.
- Assist the maintenance department by changing out buses and trouble-shooting radios, MDT's and video cameras.
- Assists with some aspects of Operator's training.

BENEFITS:

Benefits include health care, dental, and life insurance coverage, vacation, sick leave, paid holidays, retirement plan.

TO APPLY:

Interested candidates must submit a resume and cover letter to Danny Bennett, Human Resources Manager. Fax number 520-884-5382.

If selected for a position, Sun Van requires a background investigation in all federal, state, county and city justice courts and a pre-employment drug screen.



We are an Equal Opportunity/Reasonable Accommodation Employer